YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution SHRI K.K. SHASTRI GOVERNMENT COMMERCE COLLEGE

- Name of the Head of the institution Dr. Yogesh Yadav

- Designation Principal

- Does the institution function from its own campus? Yes

- Phone no./Alternate phone no. 07926522360

- Mobile no 9925047799

- Registered e-mail principalskksgcc@gmail.com

- Alternate e-mail ytyadav@yahoo.co.in

- Address Shri K.K. Shastri Government Commerce College, Bihari mill compound, Khokhra Road, Maninagar

- City/Town AHMEDABAD

- State/UT GUJARAT

- Pin Code 380008

2.Institutional status

- Affiliated /Constituent AFFILIATED

- Type of Institution Co-education

- Location Urban

- Financial Status   **UGC 2f and 12(B)**

- Name of the Affiliating University   **GUJARAT UNIVERSITY**

- Name of the IQAC Coordinator   **Dr. Palak Rajeshbhai Shah**

- Phone No.   **07926522360**

- Alternate phone No.

- Mobile   **9925047799**

- IQAC e-mail address   **principalskksgcc@gmail.com**

- Alternate Email address

3.Website address (Web link of the AQAR (Previous Academic Year)   https://www.skksgccmaninagar.org

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://www.skksgccmaninagar.org/assets/admin/images/academic_calender_2020_21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.49**	**2019**	**15/07/2019**	**14/07/2024**

6.Date of Establishment of IQAC   **01/09/2016**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
INSTITUTION	Salary	Government of Gujarat	2020 , 365	14744000.00
INSTITUTION	Contingency	Government of Gujarat	2020 , 365	240000.00
INSTITUTION	Cleaning & Maintenance	KCG, AHMEDABAD	2020 , 365	1974657.00
INSTITUTION	Security Service	KCG, AHMEDABAD	2020 , 365	1657875.00
INSTITUTION	Finishing School	KCG, AHMEDABAD	2020 , 365	125000.00
INSTITUTION	Saptdhara	KCG, AHMEDABAD	2020 , 365	90000.00
INSTITUTION	Udisha	KCG, AHMEDABAD	2020 , 365	50000.00
INSTITUTION	Udisha placement	KCG, AHMEDABAD	2020 , 365	200000.00
INSTITUTION	RUSA (Vocalization of higher education)	KCG, AHMEDABAD	2020 , 365	872606.00
INSTITUTION	RUSA (Infrastructure Grants to Colleges)	KCG , AHMEDABAD	2020 , 365	10000000
INSTITUTION	RUSA (Equity Initiaitves)	KCG , AHMEDABAD	2020 , 365	183877.00
INSTITUTION	Eco - Club	KCG , AHMEDABAD	2020 , 365	5000.00

8.Whether composition of IQAC as per latest NAAC guidelines   Yes

- Upload latest notification of formation of IQAC   [View File](#)

9.No. of IQAC meetings held during the year   `1`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

• In order to make it possible to switch to online teaching-learning and evaluation, the college organized training programs for teaching and administrative staff; and upgraded the infrastructure at the college for online teaching. • To explain to the students the revolution in learning methodology, the college provided training, reference manual, and videos to students, in addition to the guidance provided by the faculty members. • The college encouraged students to be involved in social activities like food distribution and clothes distribution to the hungry and the needy. • The college offered Tally training, Finishing School training, and various webinars for the students to upgrade their employability skills and to create awareness about various career options available to them. • For all-around development of students the college organized various activities under UDISHA, SAPTDHARA like TCS online Programme, Cyber security webinar, International Prohibition Day, Yoga, Youth Cooperative Society workshop, etc. • Holistic development of students, the college organized finishing School activities. • Actively participate in GSIRF and AISHE.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
• To encourage psychological awareness among all stakeholders to adapt to the coming challenges.	**• The college organised training programmes for teaching and administrative staff; and upgraded the infrastructure at**

	the college for online teaching.
• To organize training programmes for enhancing technological skills of teachers for effective online teaching.	• Organised training programmes on MS Teams, Hybrid Teaching & Virtual Classrooms, and Online Learning & Student Engagement Techniques.
• To design online internal evaluation processes at the college.	• Completed internal evaluation Online on MS Teams.
• To provide necessary training to administrative staff for initiating online administrative processes.	• Organised training programmes for administrative staff.
• To explain the students with the change in learning methodology	• Provided reference manual and video links of using MS Teams to students. Faculty members also guided them for smooth transition.
• To sharpen the knowledge and revision in this challenging situation.	• Organized on line quiz for all subjects as well as on general knowledge.
• To encourage students to engage in socially useful activities during the pandemic.	• Done social activities like food distribution and clothes distribution to the hungry and the needy
• To organise webinars for various student support activities like career opportunities in the challenging times, personality development, etc	• Organised various webinars, online competitions, online lectures for students.
• To utilize government grants received to upgrade employability skills of the students.	• Offered Tally training progamme and Finishing School to the students.

13.Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC and Common Staff Meeting	31/07/2022

14.Whether institutional data submitted to AISHE

Part A	
Data of the Institution	
1.Name of the Institution	**SHRI K.K. SHASTRI GOVERNMENT COMMERCE COLLEGE**
• Name of the Head of the institution	**Dr. Yogesh Yadav**
• Designation	**Principal**
• Does the institution function from its own campus?	**Yes**
• Phone no./Alternate phone no.	**07926522360**
• Mobile no	**9925047799**
• Registered e-mail	**principalskksgcc@gmail.com**
• Alternate e-mail	**ytyadav@yahoo.co.in**
• Address	**Shri K.K. Shastri Government Commerce College, Bihari mill compound, Khokhra Road, Maninagar**
• City/Town	**AHMEDABAD**
• State/UT	**GUJARAT**
• Pin Code	**380008**
2.Institutional status	
• Affiliated /Constituent	**AFFILIATED**
• Type of Institution	**Co-education**
• Location	**Urban**
• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**GUJARAT UNIVERSITY**

• Name of the IQAC Coordinator	**Dr. Palak Rajeshbhai Shah**
• Phone No.	**07926522360**
• Alternate phone No.	
• Mobile	**9925047799**
• IQAC e-mail address	**principalskksgcc@gmail.com**
• Alternate Email address	
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.skksgccmaninagar.org
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.skksgccmaninagar.org/assets/admin/images/academic_calender_2020_21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.49**	**2019**	**15/07/2019**	**14/07/2024**

6.Date of Establishment of IQAC	**01/09/2016**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
INSTITUTION	Salary	Government of Gujarat	2020 , 365	14744000.00
INSTITUTION	Contingency	Government of Gujarat	2020 , 365	240000.00
INSTITUTION	Cleaning & Maintenance	KCG, AHMEDABAD	2020 , 365	1974657.00
INSTITUTION	Security Service	KCG, AHMEDABAD	2020 , 365	1657875.00
INSTITUTION	Finishing School	KCG, AHMEDABAD	2020 , 365	125000.00
INSTITUTION	Saptdhara	KCG, AHMEDABAD	2020 , 365	90000.00
INSTITUTION	Udisha	KCG, AHMEDABAD	2020 , 365	50000.00
INSTITUTION	Udisha placement	KCG, AHMEDABAD	2020 , 365	200000.00
INSTITUTION	RUSA (Vocalization of higher education)	KCG, AHMEDABAD	2020 , 365	872606.00
INSTITUTION	RUSA (Infrastructure Grants to Colleges)	KCG , AHMEDABAD	2020 , 365	10000000
INSTITUTION	RUSA (Equity Initiaitves)	KCG , AHMEDABAD	2020 , 365	183877.00
INSTITUTION	Eco - Club	KCG , AHMEDABAD	2020 , 365	5000.00

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	[View File](#)	

9.No. of IQAC meetings held during the year	1
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

• In order to make it possible to switch to online teaching-learning and evaluation, the college organized training programs for teaching and administrative staff; and upgraded the infrastructure at the college for online teaching. • To explain to the students the revolution in learning methodology, the college provided training, reference manual, and videos to students, in addition to the guidance provided by the faculty members. • The college encouraged students to be involved in social activities like food distribution and clothes distribution to the hungry and the needy. • The college offered Tally training, Finishing School training, and various webinars for the students to upgrade their employability skills and to create awareness about various career options available to them. • For all-around development of students the college organized various activities under UDISHA, SAPTDHARA like TCS online Programme, Cyber security webinar, International Prohibition Day, Yoga, Youth Cooperative Society workshop, etc. • Holistic development of students, the college organized finishing School activities. • Actively participate in GSIRF and AISHE.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes

• To encourage psychological awareness among all stakeholders to adapt to the coming challenges.	• The college organised training programmes for teaching and administrative staff; and upgraded the infrastructure at the college for online teaching.
• To organize training programmes for enhancing technological skills of teachers for effective online teaching.	• Organised training programmes on MS Teams, Hybrid Teaching & Virtual Classrooms, and Online Learning & Student Engagement Techniques.
• To design online internal evaluation processes at the college.	• Completed internal evaluation Online on MS Teams.
• To provide necessary training to administrative staff for initiating online administrative processes.	• Organised training programmes for administrative staff.
• To explain the students with the change in learning methodology	• Provided reference manual and video links of using MS Teams to students. Faculty members also guided them for smooth transition.
• To sharpen the knowledge and revision in this challenging situation.	• Organized on line quiz for all subjects as well as on general knowledge.
• To encourage students to engage in socially useful activities during the pandemic.	• Done social activities like food distribution and clothes distribution to the hungry and the needy
• To organise webinars for various student support activities like career opportunities in the challenging times, personality development, etc	• Organised various webinars, online competitions, online lectures for students.
• To utilize government grants received to upgrade employability skills of the students.	• Offered Tally training progamme and Finishing School to the students.

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC and Common Staff Meeting	31/07/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	15/02/2022

15.Multidisciplinary / interdisciplinary

Could not be formulated due to Covid 19 Situation.

16.Academic bank of credits (ABC):

Could not be formulated due to Covid 19 Situation.

17.Skill development:

Special Classes were being conducted like imparting training to the students for Tally Accounting and moreover, special lectures were conducted to provide guidance to those who are preparing for the Government Exam under the UDISHA banner.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

As the Government Commerce College is named after Padma Shri Dr. Keshavram Kashiram Shastri, an eminent literary scholar who has done distinguished works in multiple languages including Sanskrit, Gujarati, English and Hindi to his credit , a visit to his museum is being organised every year for the inspiration of the students by the College. Here students can learn about literature work of Shri K.K Shastri which is being done by him and students can see various letters of honour received by him.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Each and every faculty makes an attempt to connect the theory which is taught in the class with the practical cases happening in the real world so that the students can connect the same in a proper manner. Doubt Solving Mechanism is also designed in such a

way that each and every doubt of the students gets solved. The teaching and Learning Process is established in such a way that the students can get the maximum benefit.

20.Distance education/online education:

The College followed a hybrid system of education during the current NAAC Year.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	02

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	636

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	406

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	531

File Description	Documents
Data Template	View File

3.Academic

3.1	**15**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**00**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	**16 class room & 1 seminar hall**
Total number of Classrooms and Seminar halls	
4.2	**13824483**
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	**57**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As College is affiliated to the Gujarat University, it follows the programs as designed by the university and the courses are offered as per the syllabus designed by the university. However, as Covid-19 and the nation-wide lockdown struck in March 2020, the academic year came to a sudden halt.

Academic planning for 2020-21 could be done only when the UGC, Gujarat government and Gujarat University issued guidelines in June 2020 to start online teaching. Gujarat government procured MS Teams platform for all colleges and provided access to all faculty

members, administrative staff and students of the college.

College provided training to its staff members to ensure effective online teaching, and guidance to the students to ensure proper learning at their end. Department wise meetings were held and faculty members together prepared the plan to teach various topics under each course. A timetable ensured regular classes during the entire year. Informal evaluation of course completion was done at departmental level regularly from time to time. Comprehensive evaluation of students was done through online assignments and online internal tests conducted by the college. Final semester end examination was conducted by the Gujarat University.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	[0](0)

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Year 2020-21 being an abnormal year due to Covid-19, subsequent lockdowns and regulatory restrictions, the Gujarat University could not publish the academic calendar to be followed by all affiliated colleges. Therefore, college prepared its own academic calendar for each of the two terms during the academic year. Online classes were conducted on MS Teams platform throughout the year as per the regular timetable which enabled the students to learn at ease from the comfort of their homes. When the government permitted conducting physical classes at the college in January 2021, the college gave students the option to come to the college with all SOPs in place. Online classes continued for all other students. Comprehensive internal evaluation of students was done through online assignments and online internal tests conducted by the college. When the government of Gujarat suddenly declared the summer vacation during May 2021, the college continued with its online classes during the vacation to complete the syllabus and also conducted online internal exam during the vacation in order to ensure adherence to the academic calendar.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	[0](0)

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**E. None of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

02

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data

requirement for year: (As per Data Template)

05

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

273

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Professional Ethics is at the core of a business and an important value for every commerce graduate. These ethics are covered in various topics in courses like Taxation, Auditing and Business Organization and Management. Additionally, various foundation and soft skill courses offered by the College address issues related to professional ethics.

Gender issues are covered in various topics of Economics courses, and stories and other literary genres in the English subject. Human values issues are addressed in a general sense in various topics of Economics courses and Commercial Communication courses, and in literature teaching in the English subject. Soft skills courses offered by the College at various semesters seek to sensitize students towards various human traits. Students are made aware of various environmental and sustainability issues as a part of teaching various courses of Economics, and foundation courses, viz. Environmental Studies and Rural Marketing.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

00

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	**C. Any 2 of the above**

from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://www.skksgccmaninagar.org/assets/admin/images/Shri%20K.K.%20Government%20Commerce%20College%20Feedback%20Analysis%20(2020-21).pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://www.skksgccmaninagar.org/assets/admin/images/Shri%20K.K.%20Government%20Commerce%20College%20Feedback%20Analysis%20(2020-21).pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

636

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC,

Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

636

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution sees to it and makes every effort to ensure that the special needs of the diverse group of students in the class are catered to. The teacher gets to know about the Learning Abilities of the students from the Classroom teaching, marks obtained during previous Board Examinations, and through performance and assessment in the Internal and University Examinations. The college takes special efforts to see to it that slow and advanced learners are given special treatment so that both are able to reach the zenith of their potentialities.

Slow Learners

Special remedial classes are organized for slow learners in each of the subjects. We follow a special timetable for the remedial classes which is organized after regular college lecture hours. Moreover, each and every faculty is also available after the lecture hours for doubt solving of each and every student.Slow learners are provided with study material comprising of notes and books by the teachers. If needed the students failing in the examinations are counseled by their designated mentors. The specific needs of the slow learners are discussed during the Parent Teacher meetings.

Advanced Learners

Many of our students appear in the top fifty in the University Examinations These students are given special attention by the faculty members and are encouraged to raise their level of performance. Faculties encourage the students to solve past

University Question Papers. Such students are also persuaded by the Faculty members to appear for various Competitive examinations.

File Description	Documents
Paste link for additional information	[0](0)
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1938	**15**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Learning does not necessarily take place just inside the classroom but also through the wide exposure that the college provides to its students. We provide ample of opportunities to our students through Co-curricular and extra-curricular activities. We conduct Debates, Discussions, and Class presentations as part of our classroom learning strategies. Students are taught with real-world examples which help them to connect with real-life situations. During the lecture also, every faculty tries his best to connect the content or the theory with the practical things in the real world so that the students get practical exposure.The latest developments in the concerned subjects are shared with the students and healthy discussions are encouraged. The college under its Saptadhara (Seven Bands) initiative carries out the following activities throughout the year. The seven bands are - Gyandhara (Knowledge Band), Kala Kaushalya Dhara (Fine Arts Band), Sarjanatmak Abhivyakti Dhara (Creative Expression Band), Geet, Sangeet, Nrutya Dhara (Music and Dance Band), Vyayam, Yog, Khel-kud Dhara (Yoga and Sports Band), Samudaik Seva Dhara (Community/Social Service Band). Every year various programs are organized under these seven bands which give the students an avenue to showcase their potential and encourage learning through

doing. For the overall development of the students, various activities are also being done under the banner of NSS like village camp, cleanliness drive, blood donation camp, election voting awareness, etc.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	[0](0)

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The teachers make optimum use of ICT tools in the classrooms.

Students are encouraged to make presentations in the classroom, and discussions, debates, and role plays are used as effective teaching mechanisms.

Various faculties are taking the help of power point presentations while delivering the lectures. Some videos related to the content are also shown to the students for practical exposure.

Access to N-list gives the students an opportunity to use a large range of ebooks and journals.

Students are also motivated to view the literature and videos of pathshala.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

12

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

15

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

05

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

84

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college follows the directives of the Gujarat University and the Govt. of Gujarat in case of the pattern, timings, and schedule of the internal assessment. To see that the internal examinations are transparent and fair in nature the college has appointed the following committee that is responsible for conducting the internal assessment.

1. Examination Committee (which is further been divided into First Year Exam Incharge, Second Year Exam Incharge, Third Year Exam Incharge)

2. Exam Grievance Committee

3. Head of Departments of each subject take care of the assignments in their respective subjects

At the onset, a well-planned Time Table of the examination is displayed on the College Website, College Notice Board, and on the official Telegram Channel of the college well before the specified time period so that the students get sufficient time for the exam preparation.

It's the responsibility of the Head of each of the departments to prepare the questionnaires and submit them in advance to the Exam Committee Head. During the tests, we allot one invigilator per 30 students in order to see to it that no unfair means are practiced. We also allot one senior supervisor per 200 students for the better conduct of the entire examination Any unfair practice reported is taken very seriously and is handed over to the Unfair Means Committee. In case of such an eventuality, disciplinary actions are taken against the student, and such students and counseled, and proper corrective action is been taken by the

mentors.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	[0](0)

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Once the internal examination results are declared, results are been displayed on the notice board, college website, and official telegram channel of the college. Students are given sufficient time to present their grievances (if any) before the Examination Committee if any deviation is found in the marks.Whenever any student approaches the faculties with such a problem the faculties guide the students about the procedure to be followed. Once the results are found to be satisfactory then internal marks (out of 30) for each student considering attendance, discipline, Internal Examination Marks, and Assignment are prepared and also displayed on the notice board and grievances if any found are being solved by the concerned faculties.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	[0](0)

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Program outcomes, program-specific outcomes, and the course outcomes of the college are clearly delineated on the College website for the reference of all the stakeholders. The college also communicates the same to the parents and the students at the time of Orientation of the First Year students. The college keeps a copy of the Program and the course outcomes in the college library. In each of the departmental meetings, the heads of the respective departments discuss the course outcomes, and all the faculties are sensitized and made aware of the same so that they do not lose track of it in the classroom and during the preparation of the questionnaires.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	[0](#)
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

We make every possible effort to see to it that the pre-determined Program Outcomes, Program Specific Outcomes, and in-course outcomes are achieved through our Effective Curriculum delivery, our internal evaluation comprising of weekly tests/exams, assignments, and objectives tests. Every year, our students secure positions in the top fifty at University examinations. The POs, PSOs, and COs are analysed by the Feedback from the teachers, students, and alumni. The opinions and suggestions of the employers during the placements are also considered. We are able to assess our PO, PSO, and Cos through the performance of our students and also through the performance of our Alumni who have cleared competitive exams, pursued higher studies, and are employed in various departments.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	[0](#)

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

480

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	0

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.skksgccmaninagar.org/assets/admin/images/Shri.%20K.%20K.%20Shastri%20Government%20Commerce%20College%20Student%20Satisfaction%20Survey(SSS)%202020-2021.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

01

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college encourages its faculties to do research work, present papers in conference seminars, write research papers and do their Phd. The college invites speakers from across various fields for the purpose of transfer of knowledge to the students thereyby trying to motivate them to do some intitivates for the overall growth and development of the students as well as for the welfare of the society.The institute tries to see to it that the students and the staff has access to knowledge and information by subscribing to online resources like N-list. The Namo wi-fi is made accessible to the students which help them to download various study materials like epathshala and study from the material anytime and anywhere.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	[0](#)

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

05

File Description	Documents
URL to the research page on HEI website	[0](#)
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

01

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

00

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	**No File Uploaded**

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College has active NSS and NCC units, which act as liaison units in arranging various extension activities in collaboration with various local organizations. They sensitize the students to various social, health, environmental issues and ensure their holistic development, and groom the softer side of their personality. Blood donation camps, visits to hospitals and old age homes, tree plantation, cleanliness drives, talks by experts for physical and psychological wellbeing, etc and programmes for environment consciousness, gender equity, civic duties, etc are organized to sensitize students to various social issues. However, during the pandemic year, most of these activities could not be conducted due to the government restrictions.

File Description	Documents
Paste link for additional information	0
Upload any additional information	**No File Uploaded**

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

585

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

`00`

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	**No File Uploaded**

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

`00`

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has 16 well-ventilated, lighted, and spacious classrooms equipped with classroom broadcast systems which facilitate easy interaction between teachers and students. . The Computer Centre cum English Language Lab is well equipped with 57 computers with internet connectivity in LAN and a video projector for the use of students. Printers, scanners, photocopiers, etc. are made available to all administrative staff members. Free Wi-Fi connectivity is available for all on campus. The College has an open-access library for independent browsing and a spacious, well-lighted reading room. It has a collection of books and a variety of national and international journals, periodicals, and magazines. presentations. Our BISAG room is equipped with an LED projector where students are shown prerecorded SANDHAN CDs. The Principal and each of the faculty members have access to a separate computer thus enabling them in their teaching, learning, and research. The College also has a photocopy machine, used by the staff for teaching and administrative purposes. Separate computers for teaching faculty, enough no. of computers for nonteaching staff, computer lab, computers in the library, printers, internet including wifi facility.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	0

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our college uses the sports ground of the Gujarat University to practice for various events. The college has a gymnasium which is inclusive of manytypes of equipment. A room for indoor games with facilities of table tennis, chess, and carom, this room is also utilized for organizing Yoga camps both for faculty and staff. We provide the students with Yoga Mat, Skip rope, Weight lifting rod, Rubber Plates, Rubber Hexa Dumbell, Rubber round Dumbells, Table tennis, Badminton, Chess Set, Carom Board, Cricket set, Twister and Shot put. All these facilities help in the overall development

and growth of the students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	[0](#)

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	[0](#)
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

10000000

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is situated on the first floor which provides easy access to the students and staff. Students and staff entering the library register their names in the accession register. The library timings are from 8.00 am to 1.00 pm. The library has access to books, Journals, Newspapers, and periodicals. The library is partially automated with SOUL-2.0 software. The Library automation was initiated with the purchase of SOUL software version 2.0. Barcoding of the books was done and the data was entered in SOUL Software. A wide range of books, reference books, books for the competitive exams, magazines, journals,etc is available which perhaps interest the students and cultivates a habit of reading.Users can easily search the books using OPAC (Online Public Access Catalogue), thus saving time and making the library services more user-friendly as well as less time-Consuming.Moreover Digital Library Card is also being framed so that the issue and return of the books can be done digitally for the students as well as the faculties.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	[0](#)

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

Rs. 56086

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

25

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The IT facility of the college includes the Desktops, Laptops, Printers, Mic system, printers, and scanners. The computers of the college are updated with antivirus. In case of any complaints in any of the computers of the college immediate action for the rectification of the same is carried out by the IT Team.The college updates the IT facility from time to time. Operating System in the computer is also being updated from time to time.We have added more number of computers, printers and color printers, scanners, photocopy, smart board, machines, projectors, Music system with blue tooth facility, mic, and speakers in our IT facility. Since 2016-17 we have had access to NAMO wifi with 5 MBPS speed along with a BSNL broadband lease line with 10 MBPS for each computer.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	[0](#)

4.3.2 - Number of Computers

57

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2047846

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

At the beginning of each academic year under the directive of the Principal various committees are formed for decentralization of work, smooth functioning of the day to day activities and for the maintenance and utilization of the college infrastructure and

equipment. There are different faculty coordinators for different committees like sports, IT, Computer lab, Gymkhana, and others. Being a Government College, the entire responsibility of Infrastructure Augmentation and Maintenance rests with the PWD. Timely maintenance and repair work is carried out by the Public Works Department as and when required. The purchase of Books/Journals/Magazines, as well as some electronic media, falls under the purview of the Library committee. The librarian is responsible for the maintenance of the books and other equipment in the library. The purchase and maintenance of the college computers, timely administration of anti-virus, and updation of the internet facility are the responsibility of the IT committee. The co-ordinator of the Society for Creation of Opportunity through Proficiency in English (SCOPE)-DELL lab takes care of the maintenance of the computers in the lab. The college has a dead stock removal committee for easy and smooth functioning of the entire system in the college.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	0

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

834

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to Institutional website	0
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

96

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

96

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

142

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

00

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

At the inception of each academic year the college forms the Student Representative Committee (SRC). The SRC is selected on the basis of academic merit. The General Secretary (GS) is at the top followed by the Co-GS. We appoint a lady representative to address to the issues pertaining to the female students of the college. The subordinate post of the LR is the Co-LR who can assist the LR in various activities and can take her place in her absence. The college appoints a Debate General Secretary and Co-DGS. For ensuring the representation of our students in the sports related decisions and functioning we have Gymkhana General Secretary or the GGS and the Co-GGS. The Cultural General Secretary and the Co-CGS play an active role as the representative of the students in the cultural events of the college. Thus we have a total of 26 members selected as the members of SRC. Apart from that in most of the committees of the college like the Youth Festival committee, CWDC, Newsletter committee, Eco club we have students as committee members. The SRC members play a vital role in the planning and execution of all activities.

File Description	Documents
Paste link for additional information	[0](0)
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has had a registered Alumni association since 2016. We are making an all-out effort to reach out to our old students by posting the alumni association form on the college website and sending group messages to them asking them to get registered. Even before the year 2016 though our alumni association was not registered, we were in touch with our past students who have contributed significantly through nonfinancial means. Many of our students have made a mark for themselves in the areas of performing arts and music. We have been taking benefit from their expertise at various levels.

File Description	Documents
Paste link for additional information	[0](#)
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

College was established with the objective of providing the students belonging to the eastern region of Ahmedabad, Eastern part of the Ahmedabad has historically lagged behind the western region in terms of development and access to basic amenities including avenues of higher education.Keeping this in mind the college strives to provide the best opportunities to our students. The college is committed to provide quality education to our students and give them ample opportunities for their overall development. The college organizes a wide variety of activities for overall development and growth of the students throughout the year. Round the year the college organizes various seminars and guest lectures which give an exposure to a wide variety of subjects. Many of our students come from economically backward strata of society and have the added responsibility of supporting their families along with their studies. We provide opportunities to such students to work part time after college hours so that they don't have to drop out of college. The college placement cell provides them with the latest information on part time or full-time job opportunities thorugh which students get the opportunity of working in some company alongwith getting practical exposure and monetary benefits.

File Description	Documents
Paste link for additional information	[0](#)
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college firmly believes that for the successful functioning of any educational institute decentralization of power and participative management of all the employees plays a pivotal role. At the onset of each academic year the Principal, forms the various committees with one of the faculties as the Co- ordinator and three to four faculties as the members of the committee keeping the mind the core interest areas of each and every faculites. While the committee is formed the Principal takes care to delegate the work according to the interest of the faculty members. To see to it that the activities of the college have a good representation of the students the institute selects the Student Representative Council (SRC) at the initiation of each academic year on the basis of merit. The SRC has one of the faculties as the head and around 26 student member. These SRC members make sure that there is required representation of the students in the academic, co-curricular and extracurricular activities of the college. Apart from that in committees like Newsletter, college clubs, CWDC etc. students play an active role as members.

File Description	Documents
Paste link for additional information	[0](#)
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college follows the directives of the Commissionerate of Higher Education, Government of Gujarat and Gujarat University in terms of the quality initiatives.

Admission Committee: Centralized Online admission procedure carried out through the admission portal of the University.

Students, who have been allotted Shri K. K. Shastri Government Commerce College, come to college for document verification. The documents are verified by our faculties and the same is indicated on the University portal.

Time Table Committee:

Time Table Committee , at the beginning of every semester, prepares the time table both for the UG and the PG classes and keeping in mind the number of faculties and requisite workload of each and every faculty which helps in smooth and timely completion of the syllabus.

Examination Committee:

The Examination Committee prepares the examination schedule and uploads it . The successful completion of the exam and the display of the results are the responsibility of this committee.

The college has various committees for the several activities- (academic, support and administrative), taking place. All the committees maintain their strategic plan/deployment documents.

For the Academic Year 2020 -21, hybrid mode of examination was also being arranged considering in mind the situation of Covid Pandemic.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	0
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college being a State Government College under the Government of Gujarat, follows the Government rules and regulations in terms of procedures, recruitment and promotional policies. The selection process of the permanent faculties is done through Gujarat Public Service Commission (GPSC). Once selected the posting of the faculties is carried out through Commisionerate of Higher Education, Government of Gujarat. Further the dictate or

directions of the Govt. is followed in terms of the transfers and promotional policies of the faculties. The appointment of the Contractual faculties of the college is also carried out by a well-structured procedure of the Commissionerate of Higher Education, Government of Gujarat. The internal administration and day to day running of the college is carried out through the various committees formed by the Principal at the inception of each academic year.

File Description	Documents
Paste link for additional information	[0](#)
Link to Organogram of the institution webpage	[0](#)
Upload any additional information	[View File](#)

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Effective Welfare Measure Schemes for Teaching and Non-Teaching Staff

Maternity Leave of 6 months as per Govt. norms.

Paternity Leave 15 days as per prevalent Govt. norms.

Commuted leave/Medical Leave for the staff as per norms.

Medical Reimbursement , L.T.C facility for teaching and non-teaching staff.

Facility to encash the Balance Earned Leave at the time of Retirement.

Duty Leave for the teaching staff to attend Workshops/Seminars/Trainings/Conferences/Orientation Programme/Refresher.

File Description	Documents
Paste link for additional information	[0](0)
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

03

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Asper the directions of Commission of Higher Education, at the end of each academic year all the faculties have to submit a Confidential Report (CR) comprising of a comprehensive account of all the curricular, co curricular and extra-curricular activities

done by them in the concerned academic year for the growth and over all development of the students.This ensures of the documentation of the activities carried out by the faculties/non-teaching staff in each academic year. The faculties submit the duly filled in CR to the Principal. The Principal in turn notes down his review/remarks in each of the CR and forwards it the Comissionerate of Higher Education. Moreover the faculties eligible for the higher grade through Career Advancement Scheme (CAS) fill their API forms and get it attested by the Principal and move it further towards the Commissionerate of Higher Education, wherein the documents are scrutinized and they are provided the Higher grade and career advancement as per the eligibility.

File Description	Documents
Paste link for additional information	[0](0)
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The financial resoruces of the college are managed in a very effective and foolporrof manner. The college receives funds from various resources. There is a fully computerized account department in the college. Al the collections are deposited in the bank. Each and every transaction is supported by the invoice and vouchers. There are two types of audits - internal audit and statutory audits. (Accounant General - Rajkot) which takes place at the college.

The accounts of the instittue are audited by the External qualified Charterted Accountant appointed by the institute. The College being a government insititute, the accounts of the college is firstly audited by CA. The audited report by the external CA is documneted by the principal. The Government deputes its audit team through commissioner of Higher Education (CHE) and AG Rajkot. Audit Team conducts audit of the salary grants and other non salary grants received from the government as well as the fees collected from the students.

If any objection is made by the audit team, the same is complied

before the next claims are submitted. The inputs and remarks given by the auditor is taken into consideration by the college in the forth coming years.

File Description	Documents
Paste link for additional information	0
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

12176935

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Instiues ensures the optimum utilisatio of its resources like smart classrooms which will equip the studnets with latest technological acumen. So far as the mobilization of funds is concerned the institute ensures the proper expenditure of funds in various academic activities like Tally Advanced Classes and in order to ensure employability skills in students it also conducts a finishing schools classes. Apart from this, the instittue also mobilizes its funds to enable its strudents to remain victorious in the area of competition. For that the insititute organises competitive classes under UDISHA programme. Further to ensure a secure future under the government initiative the instittute organises aas well as participates in the placement fair for its students. Furthermore to enhance the knowledge of the students the insititute spends money on enriching the college library with lastest texts. Furthemore the insitute expends the funds on "Sapthdhara" programme to churn out the hidden talent of the

students in various artistic activities.

File Description	Documents
Paste link for additional information	[0](#)
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the college was formed in the year 2016-17. Ever since its inception the IQAC has worked effortlessly towards quality assurances strategies and processes in the institute. It was at the behest of the IQAC that the institute has got ISBN and ISSN numbers. Thus giving encouragement to the faculties to go ahead and excel in the field of research and come out with excel research projects. IQAC put forward the process of Green Audit / Eco -Club done for our institute, thus moving a step forward in the direction of our commitment towards environmental protection and sustainability. For the purpose of well documentation of the six monthly activities of the college and for putting it out to the world. Majority of the faculties of the college are newly recruited GPSC faculties by the Government of Gujarat. The IQAC took initiation in conducting an FDP for the Faculties to Orient them for NAAC in a phased manner which has helped us in understanding the nuances of preparing the SSR. IQAC plays a pivotal role in uploading of NIRF, SIRF and AISHE data of the college.

File Description	Documents
Paste link for additional information	[0](#)
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college has Saptadhara Committee which conducts various co-curricular and extra- curricular activities.the Youth Festival committee which takes care of the training and participation of

the students in various Youth festival events at zonal and inter-zonal level, CWDC committee which looks after activities for the training, capacity building and sensitization of female students. The faculties are encouraged to intensify the use of ICT in the teaching and learning process ,if the teacher introduces a new topic to the class with a small 5-minute video it helps the faculty in garner more undistracted attention to the subject matter and make the topic more real and participative for them and to keep their interest alive and for that purpose we are also having Smart Class Room Facility. The IQAC has followed a two-pronged strategy for the same. On one hand the IQAC asks each department head to see to it that a greater number of their overall faculties start using ICT in their regular teaching process and the IQAC also sees to it that the college makes provision for more number of ICT related equipments so that more number of classrooms can be made IT enabled.

File Description	Documents
Paste link for additional information	0
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	0
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution believes that equal opportunities for the overall growth and development should be provided to boys and girls students.Every Year an LR (Ladies' Representative) is appointed in the Students Representative Council who also brings the demands of girl students before the faculty and the Principal. College has also framed up the CWDC Committe where complains and grievances of the girl students(if any) are being solved. Our students also participated in the We meet (Woman start up) organised at KCG Hall whereby providing the equal opportunities to even the girl students also for bringing their ideas and starting up their own venture.

File Description	Documents
Annual gender sensitization action plan	[0](#)
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	[0](#)

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

There are different types of wastes disposed in the college for

which there is a proper system functioning. The following wastes are being disposed by the college:

Solid Waste Management: College has a place on its campus where the solid wastes materials are disposed. Keeping this in view, the college also manages its solid waste management system. However, there does not exist more waste from college.

Liquid Waste Management- The waste water is carried out through the pipeline.

Biomedical Waste Management- because of the commerce college , biomedical waste is not generated so there is no biomedical waste management system in the college.

E-waste Management- There is no e-waste management system in the college.

Waste recycling system- There is no system of Waste recycling in the college. However, there is rain water harvesting system in the college.

The e-medical Waste Management- There is no e-medical waste management system in the college. Hazardous chemicals and radioactive waste management- There is no Hazardous chemicals and radioactive waste management system in the college.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**C. Any 2 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Contribution to the unquie diversity of our nation through different cultural and linguisitc associations is the responsibility of the youth. The college authorities fully realise this and are committted towards creating an inclusive environment where students learn and share to be tolerant towards diverese

cultural, regional, linguisitc groups from diverse backgrounds. The college has students from every starta of society and diverse cultural backgrounds. Students are given an opportunity to experience different culture on the campus through interaction with their peer groups. Under the different initiatives of the Government of Gujarat like Ek Bharat Shreshtha Bharat celebration of various days is encouraged around academic and national themes to add to the richness of the college life.Under Saptadhara different cultural activities are promoted on campus keeping in mind religious and cultural festivals and students participation in regional and cultural activities every year at the college and university level is encouraged.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college sensities first year students who are first time voters about their rights and obligations to vote in a democracy. Every year students take oath on "Voters Day" i.e. 25th January to peldge their participation in the electoral process. On Consitution Day 26th November awareness about the same is encouraged through competitions and active participation on campus. On Gandhi Jayanti, 2nd October campus cleanliness drives are undertaken as a mark of respect to the father of the nation and lectures hosted to enlighten students about non violence and Gandhian Thought. Attendance for the flag hosting ceremonies on 15th August and 26th January is alsp made compulsory for all the students. NSS and NCC wings work closely with society for genuine cases such as grain distribution, knowledge of Covid vaccination, Covid Protocols, visit to old age home, helping out hospitals during Covid etc.Being Government Servant, staff contributes to disaster management as and when called upon the duty and is also having involvment in various activities which are being understaken for the overall upliftment and welfare of the society.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[0](#)
Any other relevant information	[0](#)

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**C. Any 2 of the above**

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college has regularly arranged various programs and the students have shown interest in all extra curricular activities. The college organizes number of programs like celebration of national festivals such as Independence Day, Republic Day etc. with active participation of students and faculties. Events related to the concerned days are orgamised in order to motivate and inspire students and instil a sense of pride and patriotism. The institute also celerates the brith and death anniversaries of great Indian Leaders under Ek Bharat Shreshtha Bharat. The college

also celebrates different days such as Teachers' Day, International Yoga Day, Voters' Day etc. so as to bring the awareness of such days among the students and make them aware regarding the importance of such days.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1. Smooth transition to online mode. (Implementation of Microsoft Teams)

The objective-: Flow of the entire Academic term should not be compromised and it should be effecitvely and efficiently done.

The context-: Admission,fee collection,teaching and evaluation was conducted through onine mode. Admission process was online,teaching,orientation, seminars and workshops through MS Teams.

Problems encountered-: Not having Basic Facilties like Mobile Phone, Internet Connectivity Issues etc.

Success-: Each and Every student effecitvely understood the entire lectures. Moreover faculties were also able to solve the doubts of the students in the lecture itself .

Best Practice 2 . Smooth Administration Process through Cogent Portal.

The objective : Centralized MIS (Management Information System) for smooth administration and Paperless Record Maintenance.

The Context : Entire student data is inserted into the Cogent Portal so that we can get the data of the students at anytime and

anywhere.

Problems Encountered : Administration process become too lengthy and time consuming.

Success : After the implementation of the Cogent Portal in the conerned college, all the documents are being synchronised at one place. The use of paper is now becoming lesserin the college and thus the objecitve of the Green Environment is also being fulfilled.

File Description	Documents
Best practices in the Institutional website	https://www.skksgccmaninagar.org/home/menu_details?id=174
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

"The Process of Teaching and Learning :The college tragetsto impart value education alongwith creativity with importance on overalldevelopment of the students. One area where the Institute strongly focuses on and has a distinctive performance is its teaching/learning process which is thoroughly vigorous and multidimensional. The routine methods of teaching are boosted with ICT and other innovative and engaging methods so as to keep the students interested and active in the topic at one hand and to increase the interaction of the studentsin the class. Faculty members are well prepared in advance by their course planar for each semester.Time tables are prepared well in advance and made available before the commencement of each semester. The time table committee which plans out the schedule for teaching process according to UGC and State Government Resolution. In case the workload is more thanthe prescribed the visiting faculties are appointed. There is a standard operating procedure of each teacher informing the Committee well in advance about his/her absenteeism so that lectures can be allocated to other teachers.The college is also receiving the grant forlibrary budget to buy new reference books required for the new curriculum .We support students

academically through various innovative ideas such as guardian teachers meeting , student mentoring, etc to avoid dropouts and remove the fear of failure and to make learning enjoyable. Remedial lectures were conducted for academically weak students so that they can also pass out the University Examionation with good marks.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The planet is changing as we emrge from the challenges faced by the Covid Pandemic. While innovative methods of teaching , learning and assessment have been found out , the main objective is to make the online education more students friendly and to imporve the effectiveness and efficiency of the online education. We are keen to include more certificate courses for the overall growth and developement of the students.Innovation and SSIP are areas that need our attention and we need to strive in this direction by encouraging greater participation from our students. College also wishes to undertake some research initiatives for the upliftment of the students.